



School
Calendar

We have
been
learning...

Curriculum

Our
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forms

Pastoral
Support

A career
with
Lumen

Co-Headteachers' Message

We hope you all had a restful and enjoyable summer break. It's been a pleasure to see the children return with such enthusiasm, and they've settled quickly into school routines. Thank you for all your work in ensuring the children return looking smart and ready for learning. Over the two days this week, the children have been getting to know their new teachers and support staff, and it has been lovely to spend time visiting each classroom to see them already buzzing with energy and excitement for learning

A big thank you to our dedicated staff, who have worked incredibly hard over the summer to create welcoming and engaging learning environments with a focus on ensuring the children can enjoy spaces where they feel safe and develop a sense of belonging. The staff are looking forward to sharing an inspiring and enriching curriculum with their classes in the months ahead.

We're also delighted to welcome the new families who have joined our school community this term. We look forward to getting to know you better and, of course, to welcoming our new Reception children next week.

This year we are pleased to have been selected to be part of the Partnership for Inclusion of Neurodiversity in Schools (PINS) programme, which aims to improve support for children with additional needs.

Supporting us in the PINS project will be Family Voice Surrey (the PCF for Surrey) who are looking forward to meeting and supporting you, as parents and carers of our school, throughout the process.

In the first instance to support the PINS Project, Family Voice Surrey have created a Parent Carer Survey. This is for all Parents to be able to share their thoughts and understand the project better. Please find below the link to that survey.

<https://www.surveymonkey.com/r/XH39QTP>

We hope that you can take the time to complete this short survey. All submissions need to be completed by Friday 18th September

We will of course continue to share updates throughout the year as our work with this programme progresses.

Mrs . Bugembe & Miss Oakley



Meet the Teacher Events

Meet the Teacher events take place in the week beginning Monday 15th September. These are an opportunity for your child to show you around their classroom and for you to chat briefly to the class teacher. There will also be information available regarding the curriculum and homework expectations. The event will run from 3.30pm to 4pm on the dates below. There are two dates for each class to help you choose the day that best suits you to visit:

Monday 15th	Year 2, 4 & 6
Tuesday 16th	Year 1, 3 & 5
Thursday 18th	Year 2, 4 & 6
Friday 19th	Year 1, 3 & 5

Who's Who

We thought it would be helpful to share information about the different staffing roles and responsibilities should you need to discuss anything regarding your child beyond the conversations with their class teacher. This week, along with the newsletter, we have also shared details of the many ways we may communicate information with you and how you can make contact with different members of staff.

Year	Year Leaders	Phase Leaders
Reception	Mrs Geeves	Mrs Geeves & Mrs Johnson
Year One	Mrs. Corcoran & Miss Egleton	
Year Two	Mrs Davod & Mrs Tarry	
Year Three	Miss Sewell	Mrs Galvin Bays
Year Four	Mrs Smith (covering staff absence)	
Year Five	Miss Moore	
Year Six	Miss Holman	

Senior Leadership Team

Headteachers: Miss Oakley and Mrs. Bugembe
 Deputy Headteacher: Mrs. Smith
 Inclusion Leader: Mrs. Willis
 Phase Leaders: Mrs. Geeves, Mrs. Johnson & Mrs. Galvin Bays

Pastoral Team: Tash Munro (Home School Link Worker)
 Mrs Spring & Miss Newman (ELSA)



September 2026 Reception Open Morning Tours

Are you looking for a Reception place for September 2026? Bookings for our Open Morning tours are now live via our website <https://www.echelfordprimary.co.uk/page/?title=Open+Day+Tours&pid=110>

Penalty Notices to Address Poor Attendance at School

Just to remind parents/carers that if they take their children out of school without authority for 5 or more days (which do not have to be consecutive), then the following will apply:

1. If you have not incurred a penalty notice relating to this child/children in a rolling 3 year period since 19 August 2024, then the penalty notice will be charged at the rate of £160.00, **per parent/carer per child**, if paid within 28 days. This will be reduced to £80.00 if paid within 21 days of receipt of the notice. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.
2. If you have incurred a penalty notice relating to this child/children since 19 August 2024, the rolling 3 year period will be activated from the date of the first penalty notice and the second penalty notice will be charged at the flat rate of £160.00, per parent/carer per child, if paid within 28 days. There will be no reduction for payment within 21 days. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.
3. If you have incurred 2 penalty notices relating to this child/children in the rolling 3 year period since the first penalty notice was issued, then you will not receive a third penalty notice, however, where there is a third occurrence within the 3 year period, Surrey County Council will have no option but to consider a prosecution, per parent/carer per child, in the Magistrates Court under s 444 Education Act 1996.

Advice and support is available from an Inclusion Office by contacting your local Education office as follows:

North West – Tel: 01483 518130

South West – Tel: 01483 517179

North East – Tel: 01372 833588

South East – Tel: 01737 737777

Privacy Notice for Pupils, Parents and Carers

Under data protection law, individuals have a right to be informed about how the school uses any personal data that we hold about them. We comply with this right by providing 'privacy notices' (sometimes called 'fair processing notices') to individuals where we are processing their personal data. Our Lumen Learning Trust privacy notice for pupils, parents and carers explains how we collect, store and use pupil & parent/carer personal data. This document can be found via this link: <https://www.lumenlearningtrust.co.uk/about-us/lumen-learning-trust-policies/general-data-protection-regulation-gdpr>.



Your child's profile name within Google Classroom

Your child will automatically be provided with their own personalised profile to enable them to access Google Classroom as part of their educational experience at our school. This is a fantastic online tool that allows a virtual learning environment to connect teachers and classmates from any location. Additionally, both in certain and uncertain times it ensures that we can provide a safe, secure and reliable way to continuously deliver education. You can read more about our remote learning offer, how and why we use Google Classroom and the security of your child's data by visiting our school website and navigating to Curriculum > Online Learning.

Each child has a unique profile which represents them in the online classroom, this is comprised of a name tag. Only the individuals in the virtual class can view this profile and all members of a Classroom are bound by the Lumen Family Acceptable Use of ICT Agreement and E-Safety Rules. For clarity purposes, their name tag is comprised of their forename and surname. However, if you would like your child's profile name to show only the first initial of their forename and full surname please do contact our school office who can action this for you.

Sharing data and information with NHS Surrey to support children to access local health and wellbeing services

Surrey Children's Community Health Provider, Children and Family Health Surrey request regular information from us about our children to support planning and delivery of school-based health screening at different points of a child's life. Information provided to them by the school is Name, Gender, Address and DOB. Assurances have been received from the Service that this request is in accordance with Government guidelines and adheres to the required Data Protection standards. If you would like further information please refer to <http://childrenshealthsurrey.nhs.uk>. <https://childrenshealthsurrey.nhs.uk/about-us/privacy-policy>

Holiday Activities and Food Programme HAF vouchers

Surrey County Council have partnered with HolidayActivities to support the delivery of the Holiday Activities and Food programme (HAF), a scheme which offers free school holiday club places to children entitled to Free School Meals (FSM). This means that we automatically distribute HAF vouchers to all our eligible families via the free HolidayActivities platform without families having to request the vouchers. Vouchers will be sent via email to the same parent who currently receives the holiday time FSM vouchers. If your child is eligible for free school meals and you would like to check the contact details for the individual who will be receiving the vouchers please contact the school office as soon as possible. For more information about HolidayActivities, please see their website: <https://www.holidayactivities.com/>.

Late pick up

A reminder that to ensure your child is properly supervised, if you are going to be late picking them up you must book a space in After School Club or make alternative collection arrangements. Children waiting at the blue chairs by the office is for parents/carers stuck in unexpected traffic/emergencies and not pre-planned late pick ups, even if it is only for a short while.

Pupil Data Collection

We are no longer sending home the pupil data sheet for parents to check and amend. If there are any changes to your contact details, medical or dietary requirements for your child etc., please ensure you inform the school office.



Healthy Snack for Break Time

All children are welcome to bring a healthy snack to school to eat during their break time. These should be in as little packaging as possible because we're also keen to reduce our use of plastics (e.g. no bear yoyo's or fruit winders).

These snacks are limited to:

- Fresh Fruit
- Fresh Vegetables
- Dried Fruit
- Plain rice cakes
- Bread sticks
- Yoghurt tube
- Plain crackers
- Pitta bread or Wraps (with no filling)

If children come into school with something that is not on the list it will be sent back home. No cutlery should be brought in. A reminder that only Reception and Key Stage 1 children are provided daily fruit or vegetables as part of the Government scheme.

We are a No Nut School

We would like to remind you that Echelford is a no nut school therefore we do not allow any food containing nuts to be consumed anywhere on the school grounds. Please do not give your child any food that contains nuts. This includes Nutella, pesto, cereal bars, peanut butter, chicken satay etc. If you are unsure, we would be grateful if you could check the ingredients before you pack their lunches, this will be hi-lighted in bold on the ingredient list. This is very important as there are children that have a severe nut allergy and we all need to adhere to this rule to keep everyone safe.



Achievements outside of School

If your child would like to celebrate success within the school community, please inform your class teacher or the office staff of your news. Along with the Newsletter, we will display any sports achievement photos and information on our 'Sports Shout Outs' board in the gym.

Congratulations to Charlie in 2I who raised money for "Young Lives vs Cancer" over the summer by walking a mile a day. He had a goal to raise £150 but absolutely smashed it with a total of £335! Well done Charlie on this fantastic achievement.





Important Dates

September		
Monday 15th, Tuesday 16th, Thursday 18th, Friday 19th		Meet the teacher week
Monday 15th		First Week of Activity Clubs
Wednesday 17th	9.00am	6H Class Assembly
Thursday 18th	9.00am	AGM/ PTFA Meeting 9am
Thursday 18th	3.00pm	Year 6 PTFA Bake Sale
Wednesday 24th	9.00am	5M Class Assembly
October		
Wednesday 1st	9.00am	6W Class Assembly
Mon 6th - Fri 10th Oct		Book fair
Wednesday 8th	9.00am	5P Class Assembly
Thursday 9th	3.00pm	Year R PTFA Bake Sale
Wednesday 15th	9.00am	6S Class Assembly
Friday 17th	3.30pm	PTFA Autumn Disco
Friday 17th		Harvest Festival
Wednesday 22nd	9.00am	4B Class Assembly
Wednesday 22nd	All day	Individual & sibling photo day
Wednesday 22nd	3.30-6.00pm	Parent Teacher Consultations
Thursday 23rd	4.00-7.00pm	Parent Teacher Consultations
Friday 24th		INSET Day 3
Monday 27th – Friday 31st Half Term		
November		
Monday 3rd		Children return to school
Monday 10th		Odd Socks Day – Anti Bullying Alliance
Thursday 13th	3.00pm	Year 1 PTFA Bake Sale
Friday 14th		BBC Children in Need
Wednesday 19th	9.00am	5L Class Assembly
Monday 24th		Final week of Activity clubs
Friday 28th		Santa Fun Run
Friday 28th		PTFA Mufti for Christmas Fair
December		
Wednesday 3rd	2.00pm	Reception Nativity
Thursday 4th	9.15am	Reception Nativity
Friday 5th		PTFA Christmas Fair
Wednesday 10th	2.00pm	KS1 Nativity
Thursday 11th	9.15am	KS1 Nativity
Tuesday 16th	9.15am & 2.30pm	UKS2 Christmas Performance
Wednesday 17th	9am	Headteachers' Assembly
Wednesday 17th		Festive lunch T.B.C.
Thursday 18th	9.15am & 2.30pm	LKS2 Christmas Performance
Friday 19th	1.45pm	End of Term
Mon 22nd Dec – Fri 2nd Jan Christmas Break		




BISHOP WAND
CHURCH OF ENGLAND SCHOOL
— REALISING GOD-GIVEN POTENTIAL —

Open Evening for Admissions 2026

Our Open Evening will be held on
Thursday 2nd October 2025, 5.30pm - 8.30pm

Open Morning Tours:
Tuesday – Wednesday – Thursday
from the 23rd September until 16th October 2025

Please see the School website for further details
and to arrange a tour please contact 01932 778600
www.bishopwand.surrey.sch.uk



INSPIRING MINDS
NURTURING SPIRIT
RESPECTING DIFFERENCE

CLAYTON'S CREATIONS PRESENTS



HALLOWEEN COSTUME PARTY

27 OCT 2025

SLOT TIMES
10:30-11:45
12:15-13:30
14:00-15:15

VENUE DETAILS
ASHFORD COMMUNITY ASSOCIATION
WOODTHORPE RD TW15 3NJ

ARTS & CRAFT, COSTUME CONTEST
GAMES, PRIZES, BISCUIT DECORATING & MORE

£8.50 per child

TO BOOK PLEASE EMAIL
CCMarkets-outlook.com
LAST DAY TO BOOK ON IS 1ST OCTOBER

Suitable for ages 2-11 years under 2's go FREE



JUBILEE HIGH SCHOOL OPEN EVENTS



OPEN EVENING 24th SEPTEMBER 2025 (5:00pm - 8:00pm)

OPEN MORNINGS 22nd, 24th & 29th SEPTEMBER and 1st OCTOBER 2025 (Tour Times 9:15am and 10:15am)

BOOK ONLINE AT WWW.JUBILEEHIGH.SURREY.SCH.UK

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Bourne Education Trust



Parents Supporting Parents

By volunteering just a few hours each week you can transform the lives of young children and their parents in your community.



As a Home-Start volunteer you could make a BIG difference to a local family

If you are a parent, a carer, or maybe a grandparent, you know just how tough family life can be at times. And we know it too. Our volunteers, who have parenting experience, help families with all sorts of problems, from the everyday to the overwhelming. Problems such as:

- Loneliness and isolation
- Relationship difficulties
- Multiple children under 5
- Ill health, disability or special needs
- Lone parenting
- Coping with bereavement
- Mental health
- Children's behaviour



Our next training course starts Tuesday 16th September, sign up today!



What do volunteers actually do?

Our volunteers will usually visit a parent in their home once a week for a couple of hours. How they help is really down to the needs of the family. Some might need a sympathetic ear, a shoulder to cry on, someone to have a laugh with. Others may need help keeping appointments or accessing local services and connecting with their local community. Our volunteers can provide an extra pair of hands to help people cope with everyday parenting situations, or practical help with activities like playing or reading stories.

Home-Start's approach is very personal and friendly and this often reassures parents that what they're going through is not unusual, that they are not alone.

I started volunteering with Home-Start in March 2024 & I have loved every minute. I first thought I'd struggle with the commitment because life can be busy and ever changing, but with good communication with your family you can work around both of your schedules, really making it the most rewarding volunteering I've done.

If you're considering volunteering, I really do encourage you to go for it, not only will you change the life of a family in need, but you'll also learn new things & meet some lovely people along the way.



"Grateful to have been supported by this fantastic charity! So selfless and special! Helped me through tough times and gave me confidence in my parenting. My children adored the volunteer and were sad when our time ended with them"

Contact us to find out more!
01784 463 200
info@home-startspelthorne.org
www.home-startspelthorne.org



Saturday 6th September 12-2pm
FREE event for Girls aged 6-16 years

**Friendship bracelet making, Red Rose Origami,
Fun rugby games, snacks and goodie bag**

All you need are trainers and a water bottle
email womens@stainesrugby.com